



# USA Climbing NCAA Development Task Force

Charter for Task Force Organization and Operation  
(Effective [DATE])

**Article 1. Name.** The name of this Task Force is the USA Climbing NCAA Development Task Force (the “Task Force”).

**Article 2. Purpose.** The NCAA Development Task Force is an advisory task force whose members are appointed by the Board of Directors (the “Board”) of USA Climbing, in accordance with Article 9 of the USA Climbing Bylaws (the “Bylaws”). The purpose of the task force is to advise and collaborate with USAC staff on the development and implementation of climbing as an NCAA sport.

**Article 3. Task Force Duties and Responsibilities.** Under the supervision of the Chief Executive Officer (the “CEO”) and the Board, the Task Force shall assist and support the development and implementation of climbing as an NCAA sport. Including, but not limited to, creating a vision of climbing as an NCAA sport, identifying target schools, and completing the application for the NCAA Emerging Sports for Women Program.

Specifically:

1. Recommend a vision of climbing as an NCAA sport.
2. Work cooperatively with the Rules Committee and staff to assist in the creation of fair and equitable rules for NCAA climbing.
3. Work closely with the Collegiate Committee at all times to ensure collaboration and consistency between NCAA objectives and collegiate club objectives.
4. Work cooperatively with other Committees, Task Forces and Working Groups as applicable.
5. Collaborate with other National Governing Bodies that are pursuing NCAA sponsorship.
6. Identify NCAA member schools that would be a good fit for climbing.
7. Develop a feasibility study that can be adapted to demonstrate how climbing fits in an NCAA member institution’s community and athletic department.
8. In cooperation with USAC’s Collegiate Series Manager complete the application for the NCAA Emerging Sport for Women Program.
9. In cooperation with USAC’s Education Manager and Collegiate Series Manager create materials to educate NCAA athletic staffs on the sport of climbing and how climbing will work as an NCAA sport.
10. Each Task Force member must disclose to the full Task Force the existence and nature of any conflicts of interest with respect to a matter being considered by the Task Force (“Interested Member”), and Interested Members shall not participate in any

consideration of, or vote regarding, such matter, and such matter shall be decided upon a majority vote, subject to a quorum, of those members present and participating who are not Interested Members. Notwithstanding the foregoing, the Task Force may request the participation of the Interested Member in discussions in order to obtain additional information from the Interested Member.

11. Each year, on or about June 1 or by such other date as requested by the Board, the Task Force shall deliver to the Board an annual written report, outlining the Task Force's accomplishments, plans, challenges, and suggestions.

#### **Article 4. Task Force Meetings and Actions.**

1. The Task Force shall endeavor to have at least eight meetings per year as scheduled by the Chair taking input from other members, and such other meetings as necessary to conduct the Task Force's business. Meetings may be in person, via teleconference, or by other electronic means, with the Chair or the Chair's delegate circulating any necessary materials for review. The Task Force shall endeavor that at least one meeting per year should be in person. Meetings dates when determined may be documented on [USAClimbing.org](http://USAClimbing.org).
2. When specific recommendations are required or asked of the Task Force, decision on those recommendations may be made via email, teleconference, or other electronic means.
3. The quorum for transaction of business is more than half of the Task Force members. Effort should be made for all Task Force members to be present for the transaction of any business.
4. The Task Force shall follow basic rules of parliamentary procedure in conducting meetings when practicable. The Chair, or the Chair's delegate, shall generally call to order each meeting, review past meeting's minutes, discuss unfinished business, followed by new business, endeavoring to welcome all members' voices and opinions.
5. A majority vote of those Task Force members present or participating is necessary to transact any business brought before the Task Force.
6. Minutes of Task Force meetings documenting business discussed and any official Task Force votes shall be submitted to the CEO or to the CEO's designee, who shall maintain them at USA Climbing. Votes taken electronically without a meeting should be memorialized in the same manner at USA Climbing, or should be ratified at the next Task Force meeting and documented in the meeting minutes. At the request of the Task Force, the CEO will post or cause to be posted this Charter and/or the approved minutes on the Collegiate page on [USAClimbing.org](http://USAClimbing.org).

**Article 5. Task Force Composition.** The Task Force shall be composed of ten (10) members. The Board shall select the Task Force members, which shall include at least 20% Athlete representation, consistent with the USAC Bylaws. The Board shall select the Chair from among the Task Force's members. The Board may seek the recommendation of USAC's Nominating and Governance Committee in the selection of Task Force members and/or the Chair. The USAC CEO or his designee will serve as staff liaison to the group. The staff liaison shall have no voting rights in the Task Force.

**Article 6. Tenure.** The term of the Task Force shall commence upon approval of the membership by the Board and shall terminate, if not extended by the Board, on August 31, 2021.

**Article 7. Amendments to Charter.** Amendments to this Charter may be made (1) by the Board, or (2) by the Board upon the recommendation of the Task Force stating the proposed changes. A two-thirds majority vote of Task Force members is required in order to propose any change(s) to the Board for approval.

**Article 8. USAC Commitment to Diversity.** USA Climbing encourages all to participate. Members of the Board, committees, working groups, and task forces are selected without regard to race, color, religion, national origin, gender, sexual orientation, or gender identity. USA Climbing is committed to providing equal opportunity to amateur athletes, coaches, trainers, managers, administrators, and officials to participate in climbing competitions without discrimination on the basis of race, color, religion, age, gender, sexual orientation or gender identity, or national origin. Diversity at all levels of USA Climbing is desirable, including among the membership of the Board, Committees, Task Forces and Working Groups, and among its athletes. Open discussion and the presentation of a diversity of views is encouraged.

**Article 9. Conflicts.** In the event of any conflict between this Charter and the Bylaws, the Bylaws shall control.